

# Pro-D Balanced Fund

Issued by: Australian Unity Funds Management Limited ('AUFM' 'Responsible Entity') ABN 60 071 497 115, AFS Licence No. 234454

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This Product Disclosure Statement ('PDS') is a summary of significant information about the AUFM Managed Fund No. 2 (Pro-D Balanced Fund) (ARSN 160 421 063) ('Fund') and contains a number of references to important information, each of which forms part of the PDS.

This reference material is contained in the Additional Information Document available at our website [www.australianunity.com.au/wealth/pro-d](http://www.australianunity.com.au/wealth/pro-d). You should consider the information in the Additional Information Document before making the decision about whether to invest in the Fund. A reference to 'this PDS' or 'the PDS' includes, unless the context otherwise requires, a reference to both the PDS and the Additional Information Document.

The information provided in this PDS is general information only and does not take into account your investment objectives, financial situation or particular needs. Before making any decision about this product, you should consider the information in this PDS and the reference material, and obtain financial advice tailored to your personal circumstances.

An investment in the Fund, including through the units offered under this PDS, is not guaranteed or otherwise supported by AUFM or any member of the Australian Unity Group. You should consider this when assessing the suitability of the investment and particular aspects of risk.

In this document, the description 'we', 'us' or 'our' refers to AUFM.

Certain information in this PDS is subject to change. Information that is not materially adverse can be updated by us. Visit our website for updated and further information on the Fund, including updated disclosure information, unit prices and performance. We recommend that you obtain and review such information before you invest. Alternatively, you can call us and we will send you the requested information free of charge.

This PDS has been prepared to comply with the requirements of the laws of Australia. No units are being offered to any person whose registered address is outside Australia unless AUFM is satisfied that it would be lawful to make such an offer. The distribution of the PDS in jurisdictions outside of Australia may be restricted by law and persons who come into possession of the PDS should seek their own advice on and observe any such restrictions. Any failure to comply with such restrictions may constitute a violation of applicable securities laws. The PDS does not constitute an offer or invitation in any place in which, or to any person to whom, it would not be lawful to make such an offer or invitation.

Farrelly Research & Management Pty Ltd ABN 56 107 055 201 AFS Licence No 276918 ('Farrelly') has given its consent to all statements in this PDS made by it or based on statements made by it, and has not withdrawn this consent as at the date of this PDS. The statements are in Sections 1 and 5.

This PDS may only be used by investors receiving it (electronically or otherwise) in Australia. No investments will be accepted based on this PDS once replaced with a later PDS.

In this PDS, 'business day' refers to a Melbourne business day on which Australian banks are open for business in Melbourne excluding Saturday and Sunday.

This PDS is available in electronic format, including access via our website. If you receive this PDS electronically, please ensure that you have received this PDS in its entirety. If you are unsure whether the electronic documents you have received are complete, please contact us. Printed copies are available free of charge.

## Contact Details

### Address

Australian Unity Wealth & Capital Markets  
GPO Box 804  
Melbourne VIC 3001

### Website

[australianunity.com.au/wealth](http://australianunity.com.au/wealth)

### Email

[australianunitywealth@unitregistry.com.au](mailto:australianunitywealth@unitregistry.com.au)

### Investor Services

+61 3 9616 8687 or 1300 997 774

### Adviser Services

+61 3 9616 8687 or 1300 997 774

## 1. About us

### Who we are

AUFM is the Responsible Entity for the Fund. It is subject to the provisions of the Constitution of the Fund and the Corporations Act 2001. AUFM is responsible for the administration and management of the Fund, and sets the investment policy and objectives.

Farrelly is engaged as an independent asset consultant, to assist AUFM in setting the Fund's asset allocation. Established in 2004, Farrelly is an independent research service specialising in providing asset allocation advice designed to meet the needs of investors.

AUFM is a wholly owned subsidiary of Australian Unity Limited (ABN 23 087 648 888) and is part of the Australian Unity Group of companies which undertake investment activities.

At Australian Unity, we focus on improving the financial wellbeing of our investors. Following this basic principle, we have created a number of successful funds with a focus on the core areas of cash, fixed interest, mortgages, property, equities and diversified products.

## 2. How the Fund works

The Fund is a registered managed investment scheme, structured as a unit trust. Investor applications into the Fund are pooled to invest in a range of asset classes, which generally include Australian shares, international shares, real return assets, Australian and international fixed interest, and cash and cash equivalents. The exposure may be gained via other investment funds, or via direct securities and derivatives. The Fund aims to provide investors with the benefits of diversification and returns consisting of income and capital growth.<sup>1</sup>

So that you know what your investment in the Fund is worth, the total value of the Fund's assets is divided into units. We will quote you a price for each unit each business day and will keep a record of the number of units you hold. The application and withdrawal price of your units is subject to the applicable buy/sell spread.

The price of units will change as the market value of assets in the Fund rises or falls. We will provide you with information about the current unit price to help you decide whether to sell your units or buy more. You can increase your investment at any time while the Fund is open for applications by buying more units in the Fund. Generally, you can decrease your investment by redeeming some or all of your units, although in certain circumstances (such as a freeze on withdrawals) you may not be able to withdraw your investment within the usual period. Withdrawals can be made by using the Withdrawal Request Form on our website or by contacting us. Withdrawals can generally be made on any business day.

You should read important information about unit prices before making a decision. Go to the information about 'Unit prices' in Section 2 of the Additional Information Document. The material relating to unit prices may change between the date when you read this PDS and the day when you acquire the product.

### Minimum investment and withdrawal amounts

Minimum investment requirements*	
Initial investment amount	\$5,000
Additional investment amount	\$1,000 (or \$100 per month for a regular savings plan)
Minimum withdrawal amount	\$1,000
Minimum balance	\$5,000

\* If you are investing in the Fund through a Masterfund or Investor Directed Portfolio Service ('IDPS'), these minimums detailed above may not apply. You should refer to your Masterfund or IDPS operator's offer document. See 'If you invest through a Masterfund or IDPS' in Section 5 of the Additional Information Document for more information.

We will send you a statement confirming any transactions made by you at the time of the transaction (excluding those made using a regular savings plan).

### Small account balances

If the current value of your account is below the minimum balance required, AUFM may withdraw your units in full and pay you the proceeds. The amount payable will be the withdrawal price for the date of the withdrawal multiplied by the number of units you hold.

You should read important information about making investments and withdrawals and investing through a Masterfund or IDPS before making a decision. Go to the information about 'Making investments and withdrawals' in Section 1 and 'If you invest through a Masterfund or IDPS' in Section 5 of the Additional Information Document. The material relating to making investments and withdrawals and investing through a Masterfund or IDPS may change between the date when you read this PDS and the day you acquire the product.

<sup>1</sup> The return that we aim to deliver to investors is a statement of intent and we cannot guarantee that the Fund will achieve this return.

## Distributions

Generally, any distributions of net income are paid to you on a half-yearly basis (i.e. 30 June and 31 December). Any net realised gains earned by the Fund are generally distributed at the end of the financial year. It is our standard practice to source distributions from net income and net realised gains only. The distribution policy will be aligned to the ongoing earning capacity of the Fund.

Although it is not our intention to source future distribution payments from sources other than net income and net realised capital gains, we may do so if we consider it to be in the interests of our investors and where payment from that source is expected to be sustainable given the circumstances.

The amount of distribution income paid to you is based on the number of units you hold at the end of each distribution period.

You can reinvest your distribution. The distribution reinvestment price is the cum-distribution unit price at the end of the distribution period less the amount of distribution per unit payable. There is no buy spread on reinvestments. If you wish to reinvest your distributions, you should complete the relevant section of the Application Form.

Distributions are generally paid within 21 business days after 30 June and 31 December.

## 3. Benefits of investing in the Fund

The significant features and benefits of the Fund are:

- potential for a full portfolio solution;
- diversification across asset classes and investment managers to reduce risk;
- the potential for a combination of income and capital growth;
- access to investment managers with proven expertise in their field;
- aims to beat inflation to enhance purchasing power over time;
- distributions generally paid half-yearly; and
- the potential for strong returns with managed risk.

You should read important information about the constitution before making a decision. Go to the information about the 'Constitution' and 'Additional disclosure information' in Section 5 of the Additional Information Document. The material relating to the constitution may change between the date when you read this PDS and the day you acquire the product.

## 4. Risks of managed investment schemes

### What is risk?

'Risk' generally refers to the variability or volatility of an investment return and the likelihood of incurring a loss on your investment. You should consider the likely investment return, the risk associated with the Fund and your investment timeframe when choosing to invest in the Fund.

All investments come with a degree of risk and different strategies carry different levels of risk, depending on the assets that make up the strategy. You will need to determine how much risk you are able or willing to tolerate. The level of each person's risk tolerance will vary depending upon a range of factors, including age, investment time frames, your overall investment portfolio and your individual risk tolerance.

The main risks of investing include that the value of your investment will vary, the amount of income generated from the investment may fluctuate or decrease, or you may receive a lower than expected rate of return. Returns of the Fund are not guaranteed. The level of returns will vary, and there is a risk that investors may lose some of their money. Future returns may differ from past returns.

These risks can arise from various circumstances, including:

- changes to government policies and legislation that may have adverse impacts on registered managed investment schemes such as this Fund, investment markets or the tax treatment of investment returns ('regulatory risk'); for further information see 'Australian Tax Reform' in Section 4 of the Additional Information Document; and
- changes to social, economic (e.g. inflation and interest rates), political, commercial and technological environments, or to market sentiment, that may make certain investments less attractive ('market risk').

In general, there is a relationship between the level of return generated by an investment over the long term and its level of risk. Assets with the highest potential long-term returns often also carry the highest level of risk.

The spectrum below shows the five main types of investments according to their relationship between risk and return for you to consider.



If the security of your money is your highest concern when selecting investments, you should choose an investment with lower risk, bearing in mind that your return may be lower over the long-term. Conversely, if your focus is towards achieving higher returns, you will need to be comfortable with the fluctuations in the value of your investment before selecting an investment with higher risk.

### How we manage risk

We are unable to eliminate all investment risks. However, we do analyse, manage and aim to reduce the impact of risks through the use of carefully considered investment guidelines.

### How you can manage your risk

In managing your risk, we recommend you:

- seek your own professional advice to help you understand how your current financial situation, and your investment objectives, affect the selection of investments;
- consider your investment timeframe, your investment objectives and your risk tolerance; and
- diversify your investments to help reduce risk and the volatility of investment returns.

### Particular significant risks relevant to the Fund

#### Fixed interest risk

Fixed interest investments effectively lend money to governments, companies, banks and other entities at either fixed or variable rates of interest, for a defined term. This is achieved by purchasing bonds, debentures or similar securities which have been issued by a borrower (issuer).

There is a risk that an issuer of a fixed interest security may not be able to make interest payments or repay the principal, which may reduce the value of your investment and level of income. Changes in interest rates or changes to the credit-worthiness of issuers will also impact the value of your fixed interest investments.

In adverse market conditions these securities may become less liquid than under normal circumstances. This may impact on the performance of the Fund or an underlying fixed interest investment fund and it may take longer for you to withdraw your money.

#### Liquidity risk

Liquidity relates to how quickly you can access your money from an investment. Investments in direct property, for example, are generally less liquid than cash, due to the time it takes to sell property. Similarly, securities of small capitalisation companies may be less liquid than large capitalisation companies. Liquidity risk exists in all markets and market conditions, but especially in falling markets as there may be more sellers than buyers.

The Fund holds a certain amount of cash and other liquid assets to enable you to access your money in a relatively short amount of time. However, if the level of withdrawals exceeds the available liquid assets, it may take longer for you to access your money or the Fund may lose value from selling assets at an inopportune time.

#### Australian equities risk

The Fund has exposure to selected companies/ securities listed or soon to be listed on the ASX. Equities are typically exposed to market risk. In addition to general share market risk, the value of a specific company's share price can rise or fall depending on the market's perception of the company's internal operations, management, financial position or business environment. Share prices can be volatile, which means the value of an investment can increase or decrease significantly.

#### International equities risk

Share prices can be volatile, which means the value of an investment can increase or decrease significantly.

International equities are exposed to general share market risk and company specific risks in the same way as Australian equities. However, the ability to monitor these risks closely may be different when investing internationally.

If the Fund invests in emerging markets, this may result in lower trading volumes, less liquidity and an exposure to potentially greater political instability.

The Fund may hold investments in different jurisdictions. The laws in such jurisdictions may differ from those in Australia and therefore may not necessarily provide the same level of protection to investors.

#### Real asset risk

The Fund invests in real assets such as infrastructure and property. These two asset classes are influenced by broadly similar factors and have similar risks.

Real asset investment can take various forms including direct ownership of real assets, and/or units in listed or unlisted trusts.

The value of property assets is linked to the level of rental income, tenant quality, lease term and rent revisions, occupancy levels, as well as the property's location and supply and demand factors. Changes to any of these elements affect the value of property assets. In addition, the ongoing return derived from property investments is subject to reductions or defaults in the payment of rental income, or the impact of the cost of maintenance and repairs.

The value of infrastructure assets is influenced by the level of income, lease term and income revisions, as well as the asset's location and supply and demand factors

Direct assets generally take some time to sell, and unlisted trusts may limit withdrawals, providing liquidity risk.

Listed infrastructure and property securities are impacted by broader market factors (such as interest rate changes and market sentiment), similar to equity investments.

Listed infrastructure and property securities investments are generally geared. While the Fund does not have any direct borrowings, the indirect level of borrowings (or gearing) from the Fund's underlying investments increases the volatility of Fund returns and risk.

**Alternative asset risk**

Alternative assets cover a broad range of investment funds and strategies, including hedge funds, that typically aim to provide positive investment returns regardless of the direction of specific investment markets.

As alternative assets generally have a low correlation to other asset classes, alternative assets may underperform when the share market, for example, is performing strongly. Conversely, alternative assets may outperform when other asset classes are weak. Alternative assets may also be exposed to additional risks such as fixed interest and equity risks, as well as derivative, currency and liquidity risks.

**Foreign currency risk**

Changes in the value of the Australian dollar (AUD) against foreign currencies may affect the value of international investments (in AUD terms).

The Fund is affected by currency fluctuations, and its value may be reduced with a rise in the AUD or a decline in a foreign currency. To mitigate risk the Fund may at times hedge part or all of its foreign currency exposure back into AUD exposure. Additionally, the Fund may invest with managers/funds that hedge part or all of their foreign currency.

**Derivatives risk**

A derivative is a financial instrument which derives its value from another source, such as a share. The main types of derivatives include futures, options and swaps.

Derivatives can expose a fund to risks such as market risk (the risk that the value of the derivative will fluctuate due to movement in the price of the underlying security, index or financial obligation), basis risk (the risk where the value of the derivative moves differently from the value of the underlying security, index or financial obligation) and counterparty risk (the risk of loss arising from the failure of another party to meet contractual obligations).

The Fund may use derivatives in the management of the portfolio, but will generally not use derivatives for gearing purposes or speculative activities.

**Unforeseen risk**

Major external events including natural phenomena, pandemics, attacks or other like events may affect the Fund’s investments or the underlying funds in which the Fund invests. These occurrences may result in a loss of capital, in turn reducing the price of Units and amounts that may be available for distribution by the Fund.

**5. How we invest your money**

**Investment approach**

The Fund comprises a diversified portfolio of investments, which accesses the skills of specialist investment managers, with the aim of providing returns consisting of income, and capital growth over the long term. The Fund will reduce risk when asset classes are expensive.

AUFM, in conjunction with specialist asset allocation consultant Farrelly, is responsible for managing the asset class mix. AUFM is responsible for the selection and monitoring of the underlying investment managers.

**Asset allocation**

The Fund’s actual asset allocation will vary from time to time. See our website for current details. The Fund typically invests in the following asset classes:

Asset class	Neutral allocation %	Asset allocation range %
Cash	5	0 – 100
Fixed interest	45	0 – 100
Total Defensive assets	50	45– 100
Australian shares	17.5	0 – 55
International shares	17.5	0 – 55
Real and Alternative assets	15	0 – 55
Total Growth assets	50	0 – 55

**Who should invest in the Fund?**

The Fund is typically suited to investors who:

- want a combination of income and capital growth over the long term;
- have at least a five-year investment outlook; and
- are looking for a professionally managed, diversified portfolio.

You should consider the likely investment return, risk and your investment time frame when choosing to invest in the Fund. It is important that you consider the risks of investing which are explained in section 4 of this PDS.

**Labour standards or environmental, social or ethical considerations**

We do not take into account labour standards or environmental, social or ethical considerations in the selection, retention or realisation of investments in the Fund offered under the PDS.

**Switching to another Australian Unity fund**

The Fund has only a single investment option and switching is not available. As we currently have no intention to add further investment options to this Fund, if you find your investment no longer suits your needs, you should consider withdrawing and applying for another investment that better suits your investment requirements. For the latest range of funds offered by Australian Unity, please refer to our website [australianunity.com.au/wealth](http://australianunity.com.au/wealth).

## 6. Fees and costs

### DID YOU KNOW?

Small differences in both investment performance and fees and costs can have a substantial impact on your long-term returns. For example, total annual fees and costs of 2% of your account balance rather than 1% could reduce your final return by up to 20% over a 30-year period (for example, reduce it from \$100,000 to \$80,000).

You should consider whether features such as superior investment performance or the provision of better member services justify higher fees and costs. You may be able to negotiate to pay lower contribution fees and management costs where applicable. Ask the fund or your financial adviser.

### TO FIND OUT MORE

If you would like to find out more, or see the impact of the fees based on your own circumstances, the **Australian Securities and Investments Commission (ASIC)** website ([www.moneysmart.gov.au](http://www.moneysmart.gov.au)) has a managed funds fee calculator to help you check out different fee options.

This document shows fees and other costs that you may be charged. These fees and costs may be deducted from your account, from the returns on your investment or from the Fund assets as a whole. You should read all the information about fees and costs because it is important to understand their impact on your investment.

The information can be used to compare costs between different managed investment schemes.

TYPE OF FEE OR COST	AMOUNT
Fees when your money moves in or out of the fund	
Establishment fee	Nil
Contribution fee	Nil
Withdrawal fee	Nil
Termination fee	Nil
Management costs <sup>1</sup>	Management costs comprising:
The fees and costs for managing your investment	<ul style="list-style-type: none"> <li>A management fee of 0.65% p.a. of the net asset value of the Fund<sup>2,3</sup>.</li> <li>Recoverable expenses are estimated to be 0.05% of the net asset value of the Fund.<sup>2</sup></li> <li>Estimated indirect costs of 0.10% of the net asset value of the Fund.<sup>4</sup></li> </ul>

- Management costs do not include the Fund's transactional and operational costs some of which are recovered via the buy/sell spreads. For more information refer to 'Transactional and operational costs' in Section 3 of the Additional Information Document.
- Management fee and recoverable expenses are expressed as a percentage of the net asset value
- These fees may be negotiated for investors who qualify as a 'wholesale client' (as defined in the Corporations Act 2001). Refer to 'Wholesale clients' in Section 3 of the Additional Information Document.
- Indirect costs are the sum of indirect management fees (0.00%), indirect recovery fees (0.04%) and the indirect performance fee (0.06%). Refer to 'Indirect costs' in Section 3 of the Additional Information Document for more information on the Fund's indirect costs.

**Warning:** Other service fees, such as an advice fee, may apply if you have a financial adviser. Refer to 'Payments to your financial adviser' section for more information.

### Example of annual fees and costs

This table provides an example of how the fees and costs in the Fund can affect your investment over a 1-year period. You should use this table to compare this product with other managed investment products.

EXAMPLE – Pro-D Balanced Fund		BALANCE OF \$50,000 WITH A CONTRIBUTION OF \$5,000 DURING YEAR
Contribution Fees	Nil	For every \$5,000 you put in, you will be charged \$0.
<b>PLUS</b> Management Costs	0.80% p.a. <sup>1</sup>	<b>And</b> , for every \$50,000 you have in the Fund you will be charged \$400.00 each year.
<b>EQUALS</b> Cost of Fund		If you had an investment of \$50,000 at the beginning of the year and you put in an additional \$5,000 during that year, you would be charged fees of:  <b>\$400.00<sup>2,3</sup>.</b>  <b>What it costs you will depend on the investment option you choose and the fees you negotiate.</b>

- This is the Indirect Cost Ratio ('ICR') based on the Fund's net assets for the period 1 July 2019 to 30 June 2020.
- This example assumes that the contribution of \$5,000 is made at the end of the year, and therefore no management costs for the contribution have been included.
- A buy/sell spread may apply to investments in and out of the Fund (see 'Buy and sell spreads and estimated transactional and operational costs' in Section 3 of the Additional Information Document).

ASIC provides a fees calculator on its 'moneysmart' website that you could use to calculate the effects of fees and costs on account balances.

### Additional explanation of fees and costs

#### Fee changes

Fees may increase or decrease for many reasons, including changes in the competitive, industry and regulatory environments or simply from changes in costs. We can change fees without your consent but will provide at least 30 days written notice of any increase.

#### Goods and Services Tax

Fees and charges set out in this PDS, unless otherwise stated, are inclusive of goods and service tax ('GST') less input tax credits (including approximate reduced input tax credits) that the Fund may be entitled to claim.

### Payments to financial advisers and intermediaries

The Corporations Act 2001 contains provisions which regulate, and in some cases prohibit, payment to financial advisers and intermediaries by product issuers. Any arrangement by us to make payments or provide incentives to financial advisers and intermediaries will be entered into in compliance with the legislation.

### Payments to your financial adviser

You can choose to make payments to your financial adviser through an 'advice fee' from your account.

This payment reflects your arrangement with your financial adviser as set out in the Statement of Advice provided by your financial adviser and is calculated and deducted (by way of a withdrawal of units, which may have taxation consequences) on a monthly basis. The advice fee is not a fee paid to us. You must notify us if you change or cancel your arrangement with your financial adviser.

If your average monthly account balance is \$10,000 and you nominate an ongoing advice fee of 1.10% p.a. this equates to approximately \$9.17 per month. The dollar amount will vary depending upon the average value of your account each month.

You should read important information about fees and costs before making a decision. Go to 'Fees and costs' in Section 3 of the Additional Information Document. The material relating to fees and costs may change between the date when you read this PDS and the day when you acquire the product.

## 7. How managed investment schemes are taxed

### Australian taxation

Investing in a registered managed investment scheme is likely to have tax consequences. Taxation law is complex and its application is dependent on your individual circumstances. We recommend that you seek independent professional tax advice about how it applies in your specific circumstances.

The Fund elected to be an Attribution Managed Investment Trust ('AMIT') for tax purposes from the 2018 income year. The Fund itself should not pay tax on the basis that it will attribute trust components to investors each financial year on a fair and reasonable basis. You will need to include in your income tax return your share of the Fund's taxable income and capital gains for each financial year.

You should read important information about taxation before making a decision. Go to the 'Additional information about taxation' in Section 4 of the Additional Information Document before making a decision. The material relating to taxation may change between the date when you read this PDS and the day when you acquire the product.

## 8. How to apply

1. Read this Product Disclosure Statement and the Additional Information Document.
2. Complete the electronic Application Form online. If you prefer to fill in a paper based form, you can complete the Application Form together with your payment instructions by downloading the Application Form.
3. Submit the Application Form by one of the following methods:
  - Online: Pressing the 'Submit' button
  - Email: Sending your scanned Application Form and attachments to [australianunitywealth\\_transactions@unitregistry.com.au](mailto:australianunitywealth_transactions@unitregistry.com.au)
  - Post: Sending your completed Application Form and attachments to:  
Australian Unity Wealth & Capital Markets  
GPO Box 804  
Melbourne VIC 3001

The application will be considered lodged when it is received in our Melbourne office on a Melbourne business day, prior to 3pm.

The Application Form for the Fund can be found on our website at [www.australianunity.com.au/wealth/pro-d](http://www.australianunity.com.au/wealth/pro-d).

### Handling of applications

No interest will be paid on application amounts for the period from receipt until the issue of units occurs. Similarly, no interest will be paid to any investor whose application (or part of an application) is returned by us unfilled. Any interest earned on the application amount during this period will be retained by the Fund and form part of its income for the benefit of investors. We may, in our absolute discretion, reject in whole or in part any application. We need not give any reason for the rejection.

### Changing your mind

Generally, you have a 14-day cooling off period to decide if this investment is right for you. The 14-day period starts on the earlier of:

- the date you receive your initial investment transaction statement, or
- five business days after your units are issued.

Therefore, if you wish to cancel your investment, it is important that you write to us before the expiration of this period.

The amount repaid to you is adjusted to reflect any increase/decrease in the value of the investment due to market movement. We will also deduct any taxes or duties payable and transaction costs. As a result, the amount returned to you may be less than your original investment.

If you are a 'sophisticated' or 'professional' investor (as defined in the Corporations Act 2001) the cooling off period is not available to you.

### Dispute resolution

We take complaints seriously and aim to resolve them as quickly as possible. If you would like to make a complaint you can call us on +61 3 9616 8687 or 1300 997 774, email us at [australianunitywealth@unitregistry.com.au](mailto:australianunitywealth@unitregistry.com.au) or write to us at the following address:

Australian Unity Wealth & Capital Markets  
GPO Box 804  
Melbourne VIC 3001

We will promptly acknowledge your complaint, investigate it and decide in a timely manner what action needs to be taken. We will notify you of our decision within 45 days after receipt of the complaint, together with any remedies that are available, or other avenues of appeal against the decision.

If you are not satisfied with our handling or resolution of your complaint, then you may contact the external independent body that has been established to provide recourse for consumers, free of charge

#### **Australian Financial Complaints Authority**

Website: [www.afca.org.au](http://www.afca.org.au)  
Email: [info@afca.org.au](mailto:info@afca.org.au)  
Telephone: 1800 931 678 (free call)  
Fax: (03) 9613 6399  
In writing to: Australian Financial Complaints Authority  
GPO Box 3, Melbourne VIC 3001

## 9. Other information

### Related party transactions

All transactions we enter into in relation to the Fund, including those with related parties, are on arm's length commercial terms.

Entities within the Australian Unity Group may provide registry, accounting, asset management and tax services to the Fund for fees charged at a commercial rate.

Policies and guidelines are in place to manage the risk of any actual or perceived conflict of interest as a result of a related party transaction. Related party transactions with Australian Unity Group entities are reviewed and approved by senior management with clearly identified governance policies and guidelines. Details of material related party transactions are reported yearly as part of the Fund's audited Annual Report. The Fund's Annual Reports are published on our website.