

# External Payment Request Form



## Australian Unity Banking

Please use **BLOCK** letters and a black or blue pen to complete this Application Form.

Please make sure that all questions are answered. Please indicate using an 'X' where appropriate. If a section does not apply to you, please indicate using 'N/A'.

### Step 1 Customer details

Customer Number	<input type="text"/>	Title	<input type="checkbox"/> Mr	<input type="checkbox"/> Mrs	<input type="checkbox"/> Ms	<input type="checkbox"/> Miss
Surname	<input type="text"/>					
Given name(s)	<input type="text"/>					
Unit	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>	Street number	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>			
Street name	<input type="text"/>					
Suburb	<input type="text"/>	State	<input type="text"/>			
Postcode	<input type="text"/>	Country (if not Australia)	<input type="text"/>			
Email	<input type="text"/>					
Phone	<input type="text"/>	Mobile	<input type="text"/>			

### Step 2 Type of transaction

Periodic payment       One-off payment

### Step 3 Payment Details

New Authority       Alter Existing       Cancel Existing

Account (i.e. S39)  Please debit the amount below from this account

If requesting a periodic payment, select frequency:

Weekly       Fortnightly       Monthly       Quarterly       Other

Payee/Bank Name

Payee Address/Bank Branch

BSB  Account Number

Payee Account Name

Amount \$  .  **+ \$5 fee** Date to Pay/Commence  /  /

Payment Reference

## Terms and Conditions

1. This authority covers periodic and one-off payments, which are of a standard amount for a specified or unspecified period of time.
2. Payments should be made only if there are sufficient funds available in your account on the day payment is due to be made.
3. Australian Unity will endeavour to carry out your instructions, but no responsibility is accepted for failure to make payment.
4. Should you wish to alter a periodic payment, an additional External Payment Request form must be completed.
5. To cancel a periodic payment a new External Payment Request form will need to be completed and given to Australian Unity seven (7) days prior to the date payments are to cease.
6. This authority is to remain in force until cancelled or advice received in writing by either party.
7. If after five (5) attempts by Australian Unity to make the payment and funds are still not available, the authority will be cancelled by Australian Unity and you will be advised of this in writing.
8. It is advisable to make payments three (3) business days prior to required date to ensure timely arrival of your funds. Transfers within Australian Unity accounts are classified as 'cleared funds'.
9. Fees and charges apply. Please refer to the 'Schedule of Fees, Charges and Transaction Limits' document found on the Australian Unity website for further information.

## Step 4 Signature(s)

### Customer 1 signature

Name

Dated the //



### Customer 2 signature


Name

Dated the //

## Contact us

 Australian Unity  
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