

Client Services contact details

Phone: 1300 997 774 | International: +(61) 3 9616 8687

Send your form by email: australianunitywealth_transactions@unitregistry.com.au **Email enquiries**: australianunitywealth@unitregistry.com.au

Application | Individual

Issued by Australian Ethical Investment Ltd as responsible entity (ABN 47 003 188 930, AFSL 229949) of the Fund ('AEI', 'we', 'us'). AEI and Australian Unity Group Services Pty Ltd (ABN 29 006 803 069) have entered into a transitional services agreement under which AU provides registry, custody, administration, and other services to AEI.

This is general information only and does not take account of your individual investment objectives, financial situation or needs. Before acting on it, consider its appropriateness to your circumstances and read the Product Disclosure Statement (PDS) available on our website for information on the benefits and risks of the Fund(s). You should consider seeking advice from an authorised financial adviser before making an investment decision.

WHO SHOULD COMPLETE THIS FORM?

This application form is for individuals or sole traders, investing on their own behalf.

HOW TO COMPLETE THIS FORM

Step 1 Before submitting this form, please read the Product Disclosure Statement (PDS) available on our website www.altiusam.com or if you are unable to access the link or print the document, contact us on 1300 997 774.

Units in a fund will only be issued following acceptance of an application form issued with the relevant PDS, with all required documents attached.

Online applications: Please complete online and then print to sign using a black pen.

Manual applications: Please print, use black pen and write in BLOCK letters. If you make an error do not use correction fluid, instead, cross out your error and initial your changes.

Note: Please ensure all fields are completed including those in sections A, B and C.

Step 2 Tell us your foreign tax status

Please complete the Global Tax Reporting (FATCA/CRS) information in section 10.

Step 3 Sign and send your documents to the below address.

Please ensure you sign section 12 of the form in accordance with the instructions provided.

You can return your forms by post to:

Australian Unity GPO Box 804 Melbourne VIC 3001

Scan and email to: australianunitywealth_transactions@unitregistry.com.au

Step 4 Make your payment

Please refer to **section 4** of the application form and follow the instructions on how to pay the application amount. Your application cannot be processed until all relevant identification documents and cleared funds are received.

IMPORTANT INFORMATION

- Please ensure all relevant fields are completed. If you do not complete all relevant sections your application may be rejected and returned to you for completion, resulting in a delay in processing your application.
- If you have any questions as you complete this form, please refer to the FAQs of this form, or contact us on 1300 997 774.

SECTION A: DDO Obligations

The following questions may assist the Issuer in meeting its regulatory obligations by determining whether this financial product is being offered to the stated target market.

The below only needs to be answered where you are a direct [retail] investor (i.e. does not apply to indirect or intermediated investments such as those made by platforms, custodians, etc).

B. Are you seeking a source of supplemental income (which may not be regular or recurrent) in a objective? (selct only one option)	udition to the above investment
Note: If your primary objective is Capital Growth or Capital Preservation, but you are also seeking the potention select 'Yes'. If Income Distribution is your primary investment objective, please select Income Distribution in Q	al for income supplemental to those objectives uestion A, and 'No' for Question B.
Yes	
No	
C. What is your investment timeframe in relation to this investment? (select only one option)	
Equal to 7 years or more (i.e. Long term)	
Equal to 5 years but less than 7 years (i.e. Medium to long term)	
More than 2 years but less than 5 years (i.e. Medium term)	
Jp to and including 2 years (i.e. Short term)	
D. Under normal circumstances, within what period do you expect to be able to access your fund option)	s for this investment? (select only one
At issuer's discretion	
Nithin ten years of the request	
Nithin five years of the request	
Nithin one year of the request	
Within three months of the request	
Vithin one month of the request	

We note again, that this question is in relation to this investment in particular, and not to your overall risk and return profile. In other words, what rolexpecting the fund to play in your overall portfolio.	e are you
I am seeking a fund with a low risk and return profile: You are looking for an investment that is low risk in nature (e.g. you have the ability to tolerate up to one negative return over a 20-year period and you are comfortable with a low target return from this investment. Funds designed to provide low risk and return typically provide capital preservation and invest in cash or cash like investments).	
I am seeking a fund with a medium risk and return profile: You are looking for an investment that is moderate or medium risk in nature (e.g. you have the ability to tolerate up to four negative returns over a 20-year period and you are comfortable with a moderate target return from this investment. Funds designed to provide a medium risk and return are typically invested in defensive assets, such as fixed income products).	
I am seeking a fund with a high risk and return profile: You are looking for an investment that is higher risk in nature (e.g. you have the ability to tolerate up to six negative returns over a 20-year period in order to achieve a higher target return from this investment. Funds with a high risk and return are typically invested in growth assets which include shares and property investments).	
I am seeking a fund with a very high risk and return profile: You are looking for an investment that is very high risk in nature (e.g. you have the ability to tolerate six or more negative returns over a 20-year period as you are seeking to maximise returns and you can accept higher potential losses. Products with Very High risk and return are typically higher conviction portfolio such as concentrated share funds, hedge funds and other growth alternative assets).	
I am seeking a fund with an extremely high risk and return: You are looking for an investment that is extremely high risk in nature (e.g. you can accept significant volatility and losses as you are seeking to obtain accelerated returns (potentially in a short timeframe). Products with an extremely high risk and return proile are typically speculative investments in niche asset classes such as crypto assets).	
F. What percentage of your total investable assets are you directing into this fund (i.e. the total assets you have available for investable government of the control of t	stment,
	stment,
excluding your residential home)? (select only one option)	stment,
excluding your residential home)? (select only one option) Satellite allocation (up to 10%)	stment,
excluding your residential home)? (select only one option) Satellite allocation (up to 10%) Minor allocation (up to 25%)	stment,
excluding your residential home)? (select only one option) Satellite allocation (up to 10%) Minor allocation (up to 25%) Core component (up tp 50%)	stment,
excluding your residential home)? (select only one option) Satellite allocation (up to 10%) Minor allocation (up to 25%) Core component (up tp 50%) Major allocation (up to 75%)	stment,
excluding your residential home)? (select only one option) Satellite allocation (up to 10%) Minor allocation (up to 25%) Core component (up tp 50%) Major allocation (up to 75%) Solution/Standalone (up to 100%)	stment,
excluding your residential home)? (select only one option) Satellite allocation (up to 10%) Minor allocation (up to 25%) Core component (up tp 50%) Major allocation (up to 75%) Solution/Standalone (up to 100%) G. Where did you obtain your application form? (select only one option)	stment,
excluding your residential home)? (select only one option) Satellite allocation (up to 10%) Minor allocation (up to 25%) Core component (up tp 50%) Major allocation (up to 75%) Solution/Standalone (up to 100%) G. Where did you obtain your application form? (select only one option) Fund Manager Website	stment,
excluding your residential home)? (select only one option) Satellite allocation (up to 10%) Minor allocation (up to 25%) Core component (up tp 50%) Major allocation (up to 75%) Solution/Standalone (up to 100%) G. Where did you obtain your application form? (select only one option) Fund Manager Website Financial Adviser	stment,
excluding your residential home)? (select only one option) Satellite allocation (up to 10%) Minor allocation (up to 25%) Core component (up tp 50%) Major allocation (up to 75%) Solution/Standalone (up to 100%) G. Where did you obtain your application form? (select only one option) Fund Manager Website Financial Adviser Referred by a friend/colleague	stment,

E. In relation to this investment, which investment risk and return profile best describes you? (select only one option)

Section B: Investor details			
What is the full legal name of the individual or sole trader that will hold title of the units?			
Full name of account designation			
If you are an existing investor, please provide your account number			
I/We confirm there are no changes to our identification docume	nts previously provided and that these remain current and valid.		
I/We confirm there are no changes to the information in our pre	vious application provided and that it remains current and valid.		
Section C: Are you investing using funds borrowed under a margin	oan?		
No - go to section 1 Yes - please complete the c	letails below		
Name of margin lender	Name of borrower		
Borrower's TFN	Loan number		
If the person who will hold legal title to the units will be the borrower g complete this form as an individual.	ranting Power of Attorney to the margin lender or its nominee, please		
1. INVESTOR DETAILS			
Complete all details below in respect of the individual(s) or sole trader	(a) the third lead that the unite		
Investor 1	(s) that will hold legal title to the units.		
Title Given name(s)	Surname		
Business name (if sole trader)			
ABN (if any, for sole trader)			
Date of birth (DD/MM/YYYY) / / Occupation			
Residential address (or, if you are a sole trader, principal place of business) - (A PO Box/RMB/Locked Bag is not acceptable)			
Property/building name (if applicable)			
Unit Street number Street name			
Suburb State	Postcode Country		
Postal address (if different to residential address) - (RMB/Locked Bag is not acceptable)			
Property/building name (if applicable)			

Unit	Street number	Street name			
					0 4
Suburb		Stat	e	Postcode	Country
Contact details Home number (ir	ncluding country and ar	ea codeì	Mobile n	umber (including c	countru codeì
Email (default ad	dress for all correspond	dence)			
for exemption.		resident and do not provide			e your tax file number (TFN) or a reason ption, you will be taxed at the highest
TFN			Reason	for exemption	
Investor 2					
Title	Given name(s)			Surname	
lide	Olveri Hume(s)			Surriume	
Dusings and	the sale turn down				
Business name (
ABN (if any, for s	ole trader)				
Date of birth (DD	/MM/YYYY) / / /		Occ	upation	
Danidantial add	(Andre reinsign labor of he		O Day/DMD/Lasks	d Dec is not assessful a
	-	trader, principal place of bu	sinessj - (A P	O BOX/RIVIB/LOCKE	a Bag is not acceptable)
	g name (if applicable)				
Unit	Street number	Street name			
Suburb		Stat	Α.	Postcode	Country
Cubarb					Country
	6 left				
	f different to residentia g name (if applicable)	l address) - (RMB/Locked Ba	g is not acce	eptableJ 	
Unit	Street number	Street name			
Suburb		Stat	· A	Postcode	Country
Contact details					
	ncluding country and ar	ea code)	Mobile n	umber (including c	country code)

Email	
All correspondence will be sent to the email address provided by Investor 1 .	
Tax details - Australian residents If you are an Australian resident for tax purposes, please provide your tax file number (TFN) of exemption. If you are an Australian resident and do not provide your TFN, or a reason for exemption, you will be taxed at the marginal tax rate plus the Medicare levy.	
TFN Reason for exemption	
If there are more than two individuals, please complete a separate application form signed by each additional applicant and subtogether with this form.	mit it
If clarification is required please contact us on 1300 997 774.	
2. VERIFICATION PROCEDURE	
If you cannot meet the requirements of option A , please follow the instructions in option B . OPTION A	
Provide a certified copy* of one of the following:	
Current Australian Driver's Licence containing a photo of the person (scan the front and back)	
Current Australian Passport or an Australian Passport that has expired within the preceding 2 years	
Current Australian State or Territory Government Identity Card showing the person's date of birth, photo and signature	
Current Foreign Government Identity Card showing the person's date of birth, photo and signature**	
Current Foreign Driver's Licence showing the person's date of birth, photo and signature**	
Current Foreign Passport showing the person's date of birth, photo and signature**	
OPTION B	
If you can't provide any document from option A, then please provide a certified copy* of one document from group 1 and one document from group 2.	
GROUP 1	
Birth Certificate or Birth Extract issued by an Australian State or Territory	
Australian Government issued Citizenship Certificate	
Current Concession or Health Care Card issued by Centrelink (scan the front and back)	
GROUP 2	
Commonwealth, State or Territory Government Notice within the preceding 12 months and recording the provision of financial benefits	
Australian Taxation Office Notice within the preceding 12 months and recording the debt payable to or by the individual by or to (respectively) the ATO	
Local Government or Utilities Provider Statement within the preceding 3 months and recording the provision of services	
If the investor is below the age of 18, please contact us on 1300 997 774	

*Please see the FAQs at the end of this form for the meaning of certified copy.

**If the document is written in a language other than English, it must be accompanied by an English translation prepared by an accredited translator.

3. INVESTMENT & DISTRIBUTION INSTRUCTIONS

Specify your initial application amount.

The minimum investment amount is \$5,000 per fund. Indicate your distribution choice below. If you do not make an election, distributions will be reinvested.

Endon	ADID	Investment	Distribution option (indicate (X) one option per fund)	
Fund name	APIR	amount AUD\$	Pay to my bank a/c	Reinvest
Altius Sustainable Short Term Income Fund – Retail	AUS1392AU			
Wholesale Cash Fund	WCF0001AU			
Altius Green Bond Fund - Retail	AUS9041AU			
Please indicate the source & origin of funds being invested.				
Savings				
Superannuation contributions				
Income from employment - regular and/or bonus				
Normal course of business				
Investment				
Donation/gift				
Inheritance				
Sale of assets (e.g. shares, property)				
Other				

4. PAYMENT OF APPLICATION AMOUNT			
Select your payme	nt method and complete the relevant section if a	oplicable. All payments must be made in AUD.	
EFT	Direct debit		
EFT	Electronic Funds Transfer		
Account name:	OFS ARF Australian Unity Funds Management Ltd Application Trust Account		
BSB:	083-001		
Account number:	765189036		
Your reference:	[please use the name of the investor and investo	r number]	
Direct debit author	ity - Australian bank accounts only		
	ow. This debit will be made through the Bulk Elect	our nominated financial institution account by completing the direct ronic Clearing System (BECS) from your account held at the financial	
section, you have u		ler to process your application and payment. By completing this as governing the debit arrangements between you and OneVue Fund Request Service Agreement.	
Financial institution	n name	Branch name	
Account name			
BSB number		Account number	
as deemed payable	by our administrator. OneVue Fund Services Pty 5 (User ID 623200) who are acting as Agent for A	e, through its own financial institution, a debit to the nominated account provides it's services to Australian Unity Funds Management Limited ustralian Ethical through the Transition Services Agreement.	
Please print full na	ma	Date (DD/MM/YYYY)	
Pieuse print full flui	ne e		
Signature of joint a	ccount holder (if applicable)		
Please print full na	me	Date (DD/MM/YYYY)	

5. FINANCIAL INSTITUTION ACCOUNT DETAILS Australian bank account details Please provide your bank account details if you have selected to take your distribution in cash or wish to provide these details for future redemptions. We will only pay cash proceeds to a bank account in the name(s) of the investor(s). We will not make any payments into third party bank accounts. Financial institution name Branch name Name of account holder(s) BSB number Account number Foreign bank account details Financial institution name Financial institution address Account number Account name SWIFT/BIC ABA/FED (US) IBAN (Europe) 6. REGULAR SAVINGS PLAN I/We would like to establish a regular savings plan Monthly investment amount AUD\$ (minimum \$100 per month). Please complete the direct debit request in section 4 above (Payment of application amount). 7. COMMUNICATION Automatic online account access Online access enables you to view details of your investments (account balance, investment details and account statements). We will send you the necessary registration details by post once your application is processed. Note: You may receive marketing material (e.g. market commentary, event invitations) from us, from time to time. Please indicate if you do not wish to receive these communications. Annual & semi-annual report options The annual and any semi-annual financial statements of the fund are available free on our website. If you would like to receive a copy by post or email, please indicate below. (This refers to annual and semi-annual reports only. This will not affect communication instructions regarding general correspondence for your fund).

By email

By post

Marketing material			
services or information that may be of interest to you. By provid	or other electronic messaging service relating to market commentary, ing us with your contact details you consent to being contacted by wish to receive marketing information from us or any companies within		
8. FINANCIAL ADVISER DETAILS			
Use this section to tell us about your financial adviser. If you change use the section to tell us about your financial adviser to receive copies of your stater			
Adviser email address			
Operating your account			
Do you want your financial adviser to be able to operate your account	:?		
No			
Yes - Please complete section 9 (Authorised representative of in	vestor).		
In general, an appointed financial adviser can do everything you can do with your investment, except appoint another person to operate your account. It is important to tell us promptly if you no longer wish your financial adviser to operate your account, or if your financial adviser changes - OneVue will keep accepting their instructions until you or your adviser inform us in writing that the appointment has terminated.			
We may suspend or terminate their appointment for any reason consigur account.	idered reasonable, and may change the terms on which they operate		
You indemnify us from any loss you or we suffer as a result of the acti	ons of your appointed financial adviser, and agree to ratify their		
actions if we ask.			
Notice to financial adviser: by completing this section of the application Financial Services Licence (AFSL), or are otherwise authorised to add			
Details			
AFSL holder name	AFSL number		
Adviser name			
Advisor and as Authorized representative gumber	ADN		
Advisor code or Authorised representative number	ABN		
	ABN		
Property/building name	ABN		
	ABN		
Property/building name			
Property/building name Unit Street number Street name			

Performance of investor identification & verification procedures			
Please indicate below whether client identification and verification procedures have been performed.			
No - I have not performed the applicable customer identification procedure on this investor.			
Yes - I have completed the applicable customer identification procedure on this investor.			
Financial adviser declaration			
Notice to financial adviser: please note that reliance on the KYC performed by the financial advisor is only acceptable if all the criteria below is met.			
I hold an AFSL in my own name or have been appointed as an authorised representative by the licensee.			
I am a reporting entity for AML/CTF purposes.			
The issuer has reasonable grounds to believe that it is appropriate to rely on the KYC procedure I have undertaken.			
I have attached the KYC documents to this form.			
AFSL full legal entity name AFSL number			
Please print full name			
Signature			
9. AUTHORISED REPRESENTATIVE OF INVESTOR			
Please complete this section if you wish to appoint an individual or individuals to act on your behalf in relation to your investment in the fund. If you have appointed an entity as your authorised representative, please contact us on 1300 997 774 to obtain the relevant KYC form.			
9.1 Authorised representative details			
Authorised representative 1			
Title Given name(s) Surname			
Authorised representative's phone number			
Email			
Authorized and an acceptable of a single-time			
Authorised representative's signature			

Authorised re	presentative 2			
Title	Given name(s)		Surname	
Authorised re	presentative's phone number			
Email				
Authorised re	presentative's signature			
If you wish to application fo	appoint more than two authorised representatives, please corm.	ompleto	e the details on a separate sheet and attach to this	
9.2 How au	thorised representatives may act in relation to the account?	>		
Tick applica	ble			
Each author consent of the	ised representative listed above may provide instructions in the other	relation	to the investment individually without the	
All authorise	d representatives must act jointly to provide instructions in r	elation	to the investment]
Other arrang	gement - please provide details]_
9.3 Verifico	ation procedure for authorised representatives who are indivi	iduals		
In addition, p	chorised representative, please provide verification document please provide evidence of each authorised representative's of you have provided.			
Verification	documents - mandatory			
A certified co	opy of ID as per section 2			
Authorised r	epresentative's authority - one of the following (not required	for a F	inancial Adviser listed in Section 8)	
Certified cop	by of the authorising document (e.g. POA); or			
A certified co	opy of a guardianship order; or]
Other arrang	gement - please provide details]
I confirm	that the document authorising each authorised representat	tive is s	till valid and has not been revoked.	

10. GLOBAL TAX REPORTING REQUIREMENTS (FATCA/CRS)

Why you need to complete this section?

The Foreign Account Tax Compliance Act (FATCA) and Common Reporting Standard (CRS) are regulatory requirements that aim to deter tax evasion by US and other foreign taxpayers. The Australian and a number of other foreign Governments have an agreement which requires us to obtain certain information from investors, including taxation information. You may be liable to a penalty if you provide information that is false or misleading that is material. We may decide not to open an account without first receiving the required information. For more information, visit www.ato.gov.au.

If you are unsure of any of the answers, please contact a legal or accounting professional.

10.1 Tax Residence - Individual/Sole Trader

HELP

Tell me about tax residence

10 1 1 Individual - Investor 1

You can be a resident of more than one country for tax purposes. Whether you are tax resident of a particular country for tax purposes is often based on the amount of time you spend in a country and the location of your residence and/or place of work. If you pay tax or have a tax liability somewhere, you are probably a tax resident there. Dual citizenship often brings dual tax residency. It depends on the country. For the US, tax residency can be as a result of citizenship or residency for tax purposes.

If you're unsure, ask someone who knows, usually your accountant.

	10.1.1 IIIdividudi - Ilivestoi 1			
1	Are you a US resident for tax purposes?			
	No			
	Yes - please tell us your TIN.			

HELP

What is a TIN?

This is short for Taxpayer Identification Number, an identification number issued or used by tax authorities. In Australia, the equivalent is the tax file number (TFN). For the US, it could for example be a US Social Security Number, a US Individual Taxpayer Identification Number or a US Employer Identification Number. In other countries, it may have a different name.

Are you a resident of any other country for tax purposes?

Other than the US or Australia

No

Yes - please tell us which ones, using the following table.

No TIN? Reasons we accept are: Reason A: The country of tax residency does not issue TINs to its tax residents Reason B: The entity/individual has not been issued with a TIN Reason C: The country of tax residency does not require the TIN to be disclosed				
	Country or jurisdiction of tax residency	TIN	No TIN? Which reason? If Reason B has been selected please provide an explanation. See above HELP box.	
1				
2				
3				
4				
10.1.2 Individual - Investor 2				
Are you a US resident for tax purposes? No Yes - please tell us your TIN.				
HELP What is a TIN? This is short for Taxpayer Identification Number, an identification number issued or used by tax authorities. In Australia, the equivalent is the tax file number (TFN). For the US, it could for example be a US Social Security Number, a US Individual Taxpayer Identification Number or a US Employer Identification Number. In other countries, it may have a different name.				
Are you a resident of any other country for tax purposes? Other than the US or Australia No Yes - please tell us which ones, using the following table.				
HELP No TIN? Reasons we accept are: Reason A: The country of tax residency does not issue TINs to its tax residents Reason B: The entity/individual has not been issued with a TIN Reason C: The country of tax residency does not require the TIN to be disclosed				
	Country or jurisdiction of tax residency	TIN	No TIN? Which reason? If Reason B has been selected please provide an explanation. See above HELP box.	
1				
2				
3				
1.				

HELP

11. DECLARATIONS & ACKNOWLEDGMENTS

Please read the declarations below before signing this form. The required signature(s) are detailed at the bottom of this form. When you apply to invest, you (the applicant) are telling us:

- to the best of your knowledge, all details in this application (including all related documents provided) are true, correct and complete
- you have received, read and understood the current PDS. You agree to be bound by the constitution of the fund, the PDS as supplemented, replaced or re-issued from time to time
- you are not bankrupt or a minor, and are authorised to sign this form
- you have received and accepted this offer in Australia
- you have read and understood the information relating to privacy in the PDS
- I consent to the issuer disclosing my personal information to any issuer's service providers, in relation to any identification and
 verification that the issuer is required to undertake on me, as required under the AML/CTF Act. This shall include any information:
 - o required by any third party document verification service provider, and/or
 - o provided to any third party document verification service provider.

By applying to invest you also acknowledge that:

- monies deposited are not associated with crime, money laundering and/or financing terrorism. We may decide to delay or refuse any
 request or transaction, including by suspending the issue or redemption of units. If we are concerned that the request or transaction
 may breach any obligation of, or cause us to commit or participate in an offence under any AML/CTF and Sanctions Law and FATCA/
 CRS obligations, we will incur no liability to you if we do so
- we may take other action we reasonably believe is necessary to comply with AML/CTF and Sanctions Law and FATCA/CRS
 obligations, including disclosing any information held about you to any of our related bodies corporate or service providers whether
 in Australia or outside Australia, or to any relevant Australian or foreign regulator, and
- we collect additional information about you from time to time, from you or from third parties, for the purposes of satisfying AML/CTF and Sanctions Law and FATCA/CRS obligations, and that any such information may be used and disclosed as described in Australian Ethical's privacy policy available online at www.australianethical.com.au/privacy-policy or by contacting us.

Important information

- nothing in this form is advice and 'help' is general guidance only. Seek professional advise to be sure of your answers
- it is a condition of investing that you keep your details (including tax detail) with us, up to date. We recommend that you review this tax information form at the end of the financial year and update your details if required. You must contact us when you learn new things about the matters in this form. Failing to update us can have tax and other consequences. You can update us by requesting and completing this form and emailing, faxing or posting it to our Administrator.

By completing and signing this form:

- you represent having read and understood this form
- you represent this form is complete and accurate
- if you have applied for but not received your TIN or GIIN, you undertake to inform us within 30 days of receiving it
- you undertake that if information in this form changes, you will tell us within 30 days
- you declare that to the best of your knowledge and belief the information provided in the Global Tax Reporting section is true and correct
- you agree to notify Australian Ethical of any changes to your tax residency or that of any beneficial owners or controlling person

12. SIGNATURE(S)		
All applicants must sign.		
Signature 1	Signature 2	
Signature	Signature	
Date (DD/MM/YY)	Date (DD/MM/YY)	
Full name	Full name	
Ownerity	Canacitu	
Capacity	Capacity	
Investor 1	Investor 2	
Authorised Representative	Authorised Representative	
Signature 3	Signature 4	
Signature	Signature	
Date (DD/MM/YY)	Date (DD/MM/YY)	
Full name	Full name	
Capacity	Capacity	
Investor 3	Investor 4	
Authorised Representative	Authorised Representative	

Translating documents by an accredited translator

In Australia an accredited translator means a professional translator accredited by the National Accreditation Authority for Translators and Interpreters at or above professional level.

• NAATI (https://www.naati.com.au/)

In an overseas country, an accredited translator is a professional translator accredited by a NAATI equivalent authority. For these, escalate to the AML Compliance Officer for assistance.

Getting your copies certified

Any document(s) requiring to be certified for verification purposes must be certified by an eligible person to be a true copy of the original document. Documents must be either certified on all pages or certified on the front page with a clear reference to the number of subsequent pages that are included.

Example of certification

I certify that this is a true and correct copy of the original document

Signature of Certifier Name of Certifier

Capacity of certifier - e.g. Justice of the Peace

Date of certification (DD/MM/YYYY)

List of occupations that can certify (from the Statutory Declaration Regulations 2018)

- Architect
- Chiropractor
- Dentist
- Financial adviser or financial planner
- Legal practitioner
- Medical practitioner
- Midwife
- Migration authorised representative registered under Division 3 of Part 3 of the Migration Act 1958
- Nuroo
- Occupational therapist
- Optometrist
- Patent attorney
- Pharmacist
- Physiotherapist
- Psychologist
- Trade marks attorney
- Veterinary surgeon.

List of persons who can certify

- a person who is enrolled on the roll of the Supreme Court of a State or Territory or the High Court of Australia, as a legal practitioner (however described)
- a judge of a court
- a magistrate
- a chief executive officer of a Commonwealth court
- a registrar or deputy registrar of a court
- a Justice of the Peace
- a notary public (for the purposes of the Statutory Declaration Regulations 2018)
- a police officer
- an authorised representative of the Australian Postal Corporation who is in charge of an office supplying
 postal services to the public
- a permanent employee of the Australian Postal Corporation with 2 or more years of continuous service who is employed in an office supplying postal services to the public
- an Australian consular officer or an Australian diplomatic officer (within the meaning of the Consular Fees Act 1955)
- an officer with 2 or more continuous years of service with one or more financial institutions (for the purposes of the Statutory Declaration Regulations 2018)
- a finance company officer with 2 or more continuous years of service with one or more financial companies (for the purposes of the Statutory Declaration Regulations 2018)
- an officer with, or authorised representative of, a holder of an Australian financial services licence, having 2 or more continuous years of service with one or more licensees
- a member of the Institute of Chartered Accountants in Australia, CPA Australia or the National Institute of Accountants with 2 or more years of continuous membership.